

# IDEM Singapore 2018 Notice

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## (A) Closure of SDA Office

Kindly take note that the SDA office will be closed on **Friday, 13<sup>th</sup> April 2018** for the IDEM Singapore 2018 event at Suntec International Convention & Exhibition Centre. Our secretariat room during the event will be at **Room 305, Level 3**.

We will resume office on Monday, 16<sup>th</sup> April 2018. We apologize for any inconvenience caused.

## (B) Pre-Collection of Badges

Thank you to our members for supporting the event. **This pre-collection exercise is for those who have pre-registered before Friday, 30<sup>th</sup> March 2018**. For those who registered after Friday, 30<sup>th</sup> March 2018, you can pre-collect the badge at the Suntec on Thursday, 12<sup>th</sup> April 2018. For those who had missed the pre-registered period, you can still register on-site.

We are pleased to inform that pre-collection of IDEM 2018 Registration Badges will be available at the SDA office from **9.00am on Wednesday, 4<sup>th</sup> April 2018**. This exercise will end at **6.00pm on Tuesday, 10<sup>th</sup> April 2018**. Thereafter, pre-collection will only be available on Thursday, 12<sup>th</sup> April 2018, 8.00am at Suntec Convention Centre, Level 3.

### Pre-collection of Badges Operating Hours at the SDA office, inclusive of Saturday & exclusive of Sunday

Wed, Thu & Fri - 4 <sup>th</sup> , 5 <sup>th</sup> & 6 <sup>th</sup> Apr	:	9.00am – 6.00pm
Sat, 7 <sup>th</sup> Apr	:	10.00am – 5.00pm
Mon & Tue - 9 <sup>th</sup> & 10 <sup>th</sup> Apr	:	9.00am – 6.00pm

### Suntec Convention Centre Registration Counter Operating Hours are:

Thu, 12 <sup>th</sup> Apr	:	8.00am – 6.00pm (pre-collection of badges)
Fri, 13 <sup>th</sup> Apr	:	7.30am – 4.00pm (Delegate & Accompanying Person) 9.30am – 4.00pm (Visitor & VIP Buyer)
Sat-Sun, 14 <sup>th</sup> -15 <sup>th</sup> Apr	:	8.00am – 4.00pm

We strongly encourage you to collect your registration badge early to avoid the congestion on the first day of the conference.

Kindly bring along the registration confirmation slip for collection. The conference bag can be redeemed with the badge during the conference period.

## **(C) On-site collection of Badges**

Exclusive registration counter (1) will be set up for SDA members to collect their badges. SDA members are encouraged to use them for faster clearance for all registration matters. In addition, Self-Printing Terminals are available for members who prefer to print & collect their badges themselves.

## **(D) Important CPE Notice**

### CPE Accreditation Hours

Attendance at all scientific lecture sessions during IDEM Singapore 2018 will be awarded CPE Accreditation Hours. Please ensure that your badge ID is scanned upon entry into the lecture hall for recording of CPE points. Scanning stations are located outside each lecture hall. Take note that scanning will begin **30min** before the lecture and end **45min** into the lecture.

No CPE points will be recorded if your attendance is not captured.

For Local Delegates, CPE points will be uploaded automatically to the Singapore Dental Council (SDC). Please allow at least 1 month post event for the uploading of points. Kindly check the SDC website (<http://www.sdc.gov.sg>) for points update.

### Singapore Dental Association (SDA) CPE Policy

SDA will not be liable for any discrepancies in CPE Reports. It is the sole responsibility of the delegate to ensure that his/her attendance is recorded through our scanning system.

For any enquiries on CPE matter, please contact the CPE Counters located in the vicinity of the registration counters on Level 3 during the event. Alternatively, you can contact SDA via email: [idem@sda.org.sg](mailto:idem@sda.org.sg)

## **(E) Public Transport**

There will be no complimentary parking. The use of public transport is strongly encouraged.

**Thank you for your support of  
IDEM Singapore 2018. We look forward to  
seeing you there.**